



Dear _____,

Across the country, we have seen an increasing number of deaths and injuries of people at the hands of police. Given this trend, transformational changes are needed in our approach to public safety. At the ACLU of Alabama and the Alabama NAACP, we believe as part of this transformation, law enforcement must be transparent regarding its policies, practices, and technologies, provide appropriate data and comprehensive data on its practices and performance, and held accountable for violations of law, policy, and community trust.

Pursuant to Alabama Open Records Law, ALA. CODE § 36-12-40 to § 36-12-41, I request that you produce and permit inspection of the following documents within **10** days of receipt of this request.

1. All current policies maintained by the department regarding use of force, including but not limited to the following:
 - Response to resistance and control
 - Objective reasonableness and immediate threat
 - Response to bodily injury
 - Use of of force on fleeing felons
 - Duty to intercede or report when a fellow officer violates use of force policies
 - Use of lethal force and duty to issue warning before use of lethal force
2. All current use of force training materials, including but not limited to, written documents, presentation slides, and videos.
3. All current policies regarding training for department officials on implicit bias, racial bias, prejudice, and/or profiling.
4. All current implicit or racial bias training materials, including but not limited to, written documents, presentation slides, and videos.
5. All policies regarding response to active shooter situations.
6. All policies for engaging or confronting individuals lawfully carrying a weapon.
7. All policies regarding body cameras including utilization, activation of body cameras, recording, permissible times to stop recording, and access to recorded footage.

We request that any and all documents that are available, or that can be made available, be produced in electronic format. This request includes any documents that are on paper but that can be provided in electronic format, as well as digital files. Please produce all documents available electronically in electronic format to prevent incurring unnecessary copying costs.

The ACLU and the NAACP request a waiver of all fees because such a waiver is in the public interest. We are non-profit, tax-exempt organizations dedicated to the protection of civil liberties and constitutional rights. We also serve an important public education function, regularly disseminating information of interest to the public through newsletter, news briefings, know-your-rights trainings and brochures, and other public education materials. If you deny a waiver of fees, and the documents cannot be produced in electronic format, please contact us before charges are incurred if they will exceed \$100. Otherwise, please proceed without further approval and send the ACLU an invoice with the records.

We request that you produce responsive materials in their entirety, including all attachments, appendices, enclosures, and/or exhibits. To the extent that response to this request would require you to provide multiple copies of identical materials, the request is limited so that only one copy of the identical materials is requested.

If this request is denied in whole or in part, we ask that you justify all denials or deletions by reference to specific exemptions in the Open Record Act. We expect you to release all segregable portions or redacted versions of otherwise exempted materials. We reserve the right to appeal a decision to withhold any requested information.

Finally, we request that these public records be provided within **10** days to:

Dillon Nettles
P.O. Box 6179
Montgomery, AL 36106-0179

The ACLU will forward a copy of any materials provided by your department to the Alabama NAACP.

Thank you for your time and attention to this request.

Sincerely,

Dillon Nettles
Policy Analyst
ACLU of Alabama

Benard Simelton
President
Alabama NAACP